



STATE OF WASHINGTON

## DEPARTMENT OF HEALTH

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# ACUPUNCTURE AND EASTERN MEDICINE ADVISORY COMMITTEE MEETING MINUTES

Monday, January 22, 2024

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Committee Members Present:

Christina Jackson, AEMP  
Kristine McGinley, L.Ac., AEMP, Vice-Chair  
Lisa vanHaagen, AEMP, Chair  
Yiwen Su, AEMP

Staff Present:

Vicki Brown, Program Manager  
Adriana Barcena, Program Manager  
Trina Crawford, Executive Director  
Cassandra Gerard, Program Support  
Kristi Knieps, Assistant Attorney General (AAG)  
Mikala Lord, Policy Analyst

Others Present:

Chaiya Sherman, Washington Acupuncture and  
Eastern Medicine Association, President  
Leslie Emerick

## OPEN SESSION

### 1. CALL TO ORDER

The open session of the business meeting was called to order at 10:58 a.m. by Lisa vanHaagen, Chair.

1.1 Introductions of committee members and staff.

The committee members, staff, and audience were introduced.

1.2 Public Comment – The public will have an opportunity to provide comments. If you would like to comment during this time, please limit your comments to two minutes. Please identify yourself and who you represent, if applicable, when the Chair opens the floor for public comment.

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There were no public comments directed to the committee at this time.

1.3 Approval of January 22, 2024 Agenda

The committee members reviewed and discussed the agenda. A motion was made by Ms. McGinley to approve the January 22, 2024 agenda as presented. The motion was seconded, and the committee unanimously approved the January 22, 2024 agenda as presented.

1.4 Approval of Meeting Minutes from December 1, 2023

A motion was made by Ms. McGinley to approve the December 1, 2023, meeting minutes as presented. The motion was seconded, and the committee unanimously approved the December 1, 2023, meeting minutes as presented.

**2. 2024 LEGISLATION UPDATE**

The committee discussed 2024 legislation that may have an impact on the profession.

Ms. vanHaagen shared an update with the committee on the meetings she's attended as the legislative liaison. The meetings were brief and there is no direct effect on this profession. Ms. Crawford clarified the bill that is affecting Washington physicians' health program does not impact this profession. Ms. Crawford suggested a future presentation on the Washington Recovery and Monitoring Program that is available to this profession. Ms. Emerick shared House Bill 1655 concerning an increase to provider contract compensation for all professions.

**3. DISCUSSION ON MEETING LOCATION FOR THE JULY 26, 2024 COMMITTEE MEETING**

The committee reviewed the list of possible hotels and made a recommendation to reserve meeting space at Ramada by Wyndham at Spokane airport for the July 26, 2024, committee meeting.

**4. ACUPUNCTURE AND EASTERN MEDICINE ADVISORY COMMITTEE – 2023 – 2025 BUSINESS PLAN**

The committee reviewed the draft changes to the 2023 – 2025 business plan and continued discussion on Goal 2.

The committee discussed Goal 1 and decided to send a reminder of record retention requirements to Acupuncture and Eastern Medicine Practitioners by GovDelivery.

- 4.1 Discussed assignment of one or more committee members to attend the monthly town hall meetings held virtually by the National Certification Commission for

Acupuncture and Oriental Medicine (NCCAOM) and the American Society of Acupuncturists (ASA).

The committee discussed increasing connection with other states regulatory bodies for awareness and more informed decision making. Ms. Knieps confirms it's appropriate for committee members to attend other organizations' meetings. A motion was made to elect Ms. McGinley as primary and Ms. Jackson as secondary to attend the NCCAOM and ASA monthly meetings to listen without input and report back to the committee. The motion was seconded, and unanimously passed. The committee will revisit this item at the July 26, 2024, meeting.

4.2 Consideration of attendance at the yearly ASA/NCCAOM national conference.

This item was discussed at the same time as item 4.1 and the committee determined it not necessary to have a member attend the yearly ASA/NCCAOM national conference.

## 5. TRAINING

Kristi Knieps, AAG provided training to the committee members.

5.1 Open Public Meetings Act

Ms. Knieps presented the history and purpose of the Open Public Meetings Act and how it applies to the committee.

5.2 Robert's Rules of Order

Ms. Knieps reviewed Robert's Rules of Order which is the meeting structure followed by boards and committees to maintain accurate records and assure orderly procession of meetings.

5.3 Conflict of Interest

Ms. Knieps led the discussion and answered questions from the committee regarding conflicts of interest.

## 6. PROGRAM MANAGEMENT REPORT

Information was provided to the committee by the program manager and executive director.

6.1 Interim Operating Budget Report

Ms. Crawford presented the budget report to the committee. The fund balance has declined but remains at a healthy level.

6.2 Updated credentialing and disciplinary report

Ms. Barcena provided an updated licensing and disciplinary statistics report. The report listed the following:

<b>CREDENTIAL STATUS</b>	<b>AEMP LICENSURE</b>
Active	1,578
Inactive	41
Revoked	3
Voluntary Surrender	3
Suspended	3
Active with Conditions	1
Active on Probation	0

6.3 Program and credentialing staffing update

Ms. Crawford announced Ms. Barcena as the new program manager of the Acupuncture and Eastern Medicine Practitioner profession. Ms. Crawford shared about an upcoming reorganization within the department. This will involve moving credentialing staff from the Office of Customer Service to the Office of Health Professions.

6.4 Update on CR-102 for Point Injection Therapy.

Ms. Brown shared CR-102 for Point Injection Therapy is in agency review.

6.5 Recruitment Update

Ms. Barcena shared an update on recruitment for a public member. Ms. Jackson offered to post the position information on Washington Acupuncture and Eastern Medicine Association's website.

6.6 Update on Intramuscular Needling Workshops

Ms. vanHaagen shared the dry needling rule draft language was approved at the Board of Physical Therapy meeting she attended on December 11, 2023. The next rules hearing is scheduled for April 15, 2024. Ms. vanHaagen will send hands-on training research information and suggested definition of terms to department staff for the Board of Physical Therapy's consideration.

6.7 Other

There was no additional business presented to the committee at this time.

## 7. CONSENT AGENDA – CORRESPONDENCE

The following item(s) and any additional correspondence received or sent is for the committee's information. If separate discussion is desired on an item, a single motion by a committee member will place the specific item(s) on the regular business agenda. If there is no motion, there will be no discussion.

No items were added to the consent agenda at this time.

## 8. FUTURE AGENDA ITEMS AND PLANNING FOR FUTURE MEETINGS

- 2023 – 2025 Business Plan
- Budget report
- Recruitment update
- HELMS update
- Update on WAC 246-803-040 Education and Training for Point Injection Therapy

## 9. ADJOURNMENT

There being no further business before the committee, the business meeting was adjourned at 1:45 p.m. on Monday, January 22, 2024. The next committee meeting is scheduled for Monday, March 4, 2024. Updated meeting information will be posted to the Acupuncture and Eastern Medicine practitioner webpage.