



**Applied Behavior Analysis Advisory Committee
Regular Meeting Minutes
February 3, 2023**

Committee members present:	Nancy Rosenberg, Ph.D., LBA, BCBA-D (chair) Ralph Pampino, Jr., BCBA, LBA (vice chair) Andrea Elderkin, Public Member Mimi Dasgupta, Vice Chair M.Ed., LBA Amber Persons-Geer, MSW, LICSW, LABA, BCaBA
Committee members absent:	None
Staff members present:	Kendra Pitzler, Program Manager Trina Crawford, Executive Director Luke Eaton, Assistant Attorney General (AAG) Karen Gohlsen, Program Support Jeff Wise, Policy Analyst Shari Saucedo, Credentialing Supervisor
Guest presenters:	None

On February 3, 2023, the Applied Behavior Analysis Advisory Committee met via web conference. Notice of the meeting was published on the [Applied Behavior Analysis profession website](#) and was sent out through the GovDelivery listserv.

OPEN SESSION:

1. Opening of Public Meeting – Nancy Rosenberg, Chair

- 1.1. Call to Order - The chair called the meeting to order at 10:03 a.m.
- 1.2. Introductions - Committee and agency staff members introduced themselves and their area of practice.
- 1.3. Approval of the February 3, 2023 regular meeting agenda: *Motion to approve the agenda as amended, seconded, vote 5-0.*
- 1.4. Approval of the October 7, 2022 regular meeting minutes: *Motion to approve, seconded, vote 5-0.*
- 1.5. Approval of the October 31, 2022 special meeting minutes: *Motion to approve, seconded, vote 5-0.*

2. Public Comment – Nancy Rosenberg, Chair

There were no comments from the public.

3. ABA Program Statistics

- 3.1. Credentialing Report – Shari Saucedo, Deputy Credentialing Manager

Ms. Saucedo briefed the committee on the latest licensing statistics.

License Type	Active	Pending Applications
CBT	3,817	263
LABA	190	31
LBA	1201	31

- 3.2. Disciplinary Statistics - Kendra Pitzler, Program Manager

Ms. Pitzler briefed the committee on the program's disciplinary statistics for the previous quarter (September – December 2022) and the biennium to-date (July 2021 to December 2022).

- 3.3. Budget Report - Kendra Pitzler, Program Manager

Ms. Pitzler presented the latest budget numbers to the committee. The current fund balance is \$ 618,349, a substantial increase from the beginning balance of the biennium in July 2021.

4. ABA Licensure Rules Update – Kendra Pitzler, Program Manager

Ms. Pitzler provided an update regarding the status of the current rulemaking revisions for [Chapter 246-805 WAC](#). She anticipates the CR-102 that contains the revised language will be filed sometime in March 2023, with the hearing to follow shortly after.

5. Legislation

- 5.1. 2023 Legislative Update – Amber Persons-Geer, board member and Trina Crawford, Executive Director.

The committee was presented with a summary of current legislation that might be relevant or of interest to the program.

- 5.2. 2024 Committee Request Legislation – Nancy Rosenberg and Kendra Pitzler

Ms. Rosenberg and Mr. Pampino will be meeting with Ms. Pitzler sometime in March to work on a proposal for DOH-sponsored legislation that would move some language from the RCW to the WAC to provide more flexibility for future rulemaking.

6. Executive Director Report – Trina Crawford, Executive Director

Ms. Crawford introduced herself as the new executive director and asked if anyone had any questions for her.

7. Program Manager Report – Kendra Pitzler, Program Manager

Ms. Pitzler briefed the committee on the following:

- Recruitment – DOH has received two applications for the LBA position on the committee that will become vacant after Mimi Dasgupta’s term ends on April 14, 2023. Next step is to conduct candidate interviews.
- June 2023 meeting revision – Ms. Pitzler asked the committee to select a different date in June due to it conflicting with a national meeting Ms. Pitzler will be attending for another program. The meeting has been rescheduled for June 2, 2023.
- Future meeting spaces – As of May 11, 2023, the federal state of emergency for the COVID-19 pandemic will be lifted along with the suspension of public meeting requirements. Staff will need to secure an in-person location for future meetings to satisfy the requirements of the [Open Public Meetings Act](#).

8. Election of Chair & Vice Chair – Nancy Rosenberg, Chair

Mr. Pampino was nominated to serve as chair and Ms. Persons-Geer was nominated to serve as vice chair for the next year. *Motion to elect Mr. Pampino as chair of the committee and Ms. Persons-Geer as vice chair, seconded, vote 5-0*

9. Future Business – Nancy Rosenberg, Chair

- Rules update (ongoing)

10. Adjournment

The meeting was adjourned at 11:12 a.m.

Submitted by:

Kendra Pitzler, Program Manager
Applied Behavior Analysis Advisory
Committee

on file

SIGNATURE

DATE

Approved by:

Nancy Rosenberg, Chair
Applied Behavior Analysis Advisory
Committee

on file

SIGNATURE

DATE