

HIV and AIDS Reporting Guidelines

Purpose and scope:

In Washington State, health care providers, health care facilities, and laboratories are legally required to notify public health authorities at their local health jurisdiction of suspected or confirmed cases of selected diseases or conditions. These are referred to as notifiable conditions.

Human Immunodeficiency Virus (HIV) and Acquired Immunodeficiency Syndrome (AIDS) are notifiable conditions. The purpose of notifiable conditions reporting is to provide critical information to public health authorities to aid them in protecting and improving the public's health through prevention and control of infectious and noninfectious conditions. Public health authorities use the information gathered to take appropriate action including, but not limited to:

- Treating ill persons
- Providing preventive therapies for individuals who came into contact with infectious agents
- Investigating and halting outbreaks
- Assessing broader health-related patterns, including historical trends, geographic clustering, and risk factors
- Redirecting program activities and developing policies based on broader health-related patterns.

Legal Reporting Requirements, effective January 1, 2023 ([Chapter 246-101 WAC](#)):

1. **Providers and Health Care Facilities**

- Report cases of HIV and AIDS **within 3 business days** to your Local Health Jurisdiction.
- When possible, submit a [WA State HIV/AIDS Case Report Form](#).
- Report Rapid Screening Tests (RST), if performed at your facility:
 - Providers and facilities performing HIV infection RST (Rapid Screening Tests) shall report as a laboratory and comply with the requirements of [WAC 246-101-101](#) through [WAC 246-101-230](#).

2. **Laboratories**

- Report **within 2 business days** to Washington State Department of Health (DOH), or Public Health Seattle King County (PHSKC) for labs in King County:
 - Positive or indeterminate results and subsequent negative results associated with those positives or indeterminate results for the tests below:
 - Antibody detection tests (including RST)
 - Antigen detection tests (including RST)
 - Viral culture
 - All HIV nucleic acid detection (NAT or NAAT) tests:
 - Qualitative and quantitative
 - Detectable and undetectable
 - HIV antiviral resistance testing genetic sequences
- Report **within 30 days** to Washington State Department of Health (DOH), or Public Health Seattle King County (PHSKC) for labs in King County:

- All CD4 counts, CD4 percent, or both (patients aged thirteen or older)
- Report at least **annually** to Washington State Department of Health (DOH), or Public Health Seattle King County (PHSKC) for labs in King County:
 - Deidentified negative screening results

3. Local Health Jurisdictions

- Notify the Washington State Department of Health department of HIV and AIDS cases (notifiable to the local health jurisdiction):
 - Within seven days of completing the investigation, or within twenty-one days of receiving the case report or laboratory report if the investigation is not complete.
 - Immediately reassign cases to the department upon determining the patient who is the subject of the case is a resident of another local health jurisdiction or resides outside Washington state.
 - Local Health Jurisdictions should also work with Washington State Department of Health to investigate possible HIV cases identified through laboratory data reportable to WA DOH, known as Field Investigation Reports (FIRs). Return results of investigations to WA DOH and report any cases identified from these reports using the [WA State HIV/AIDS Case Report Form](#).

Questions?

For questions or more information, contact: HIV_Surv@doh.wa.gov.

Resources:

Washington State HIV/AIDS Case Report Form: <https://doh.wa.gov/sites/default/files/2023-01/150002-WAConfidentialHIVAIDSAdultCaseReport.pdf>

Pediatric Case Report Form (for patients under age 13 years):
<https://www.cdc.gov/hiv/pdf/guidelines/cdc-hiv-pediatric-confidential-case-report-form-2019.pdf>

Chapter 246-101 WAC:
<https://app.leg.wa.gov/WAC/default.aspx?cite=246-101>

Washington State HIV/AIDS Information:
<https://doh.wa.gov/public-health-healthcare-providers/notifiable-conditions/hivaids>

Washington State Electronic Lab Reporting Information:
<https://doh.wa.gov/public-health-healthcare-providers/notifiable-conditions/laboratory-reporting-elr>

Washington State HIV Data and Annual Surveillance Report:
<https://doh.wa.gov/data-statistical-reports/diseases-and-chronic-conditions/hiv-data>



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