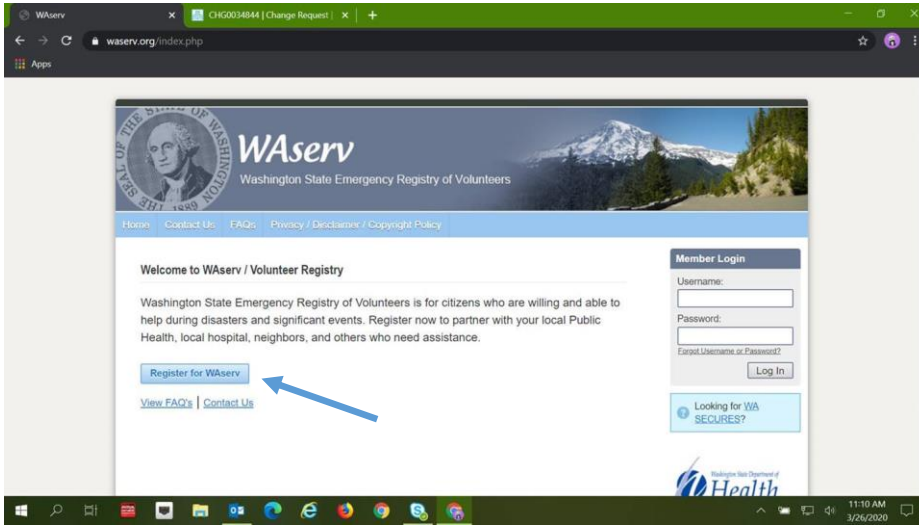


Registration in the WAserv Volunteer management & notification system is **required** to be eligible for activation.

This guidance is intended for Non-Medical Volunteers who will be involved in COVID-19 Response and follow-up activities. An Organization has been created on WAserv specifically for these people.

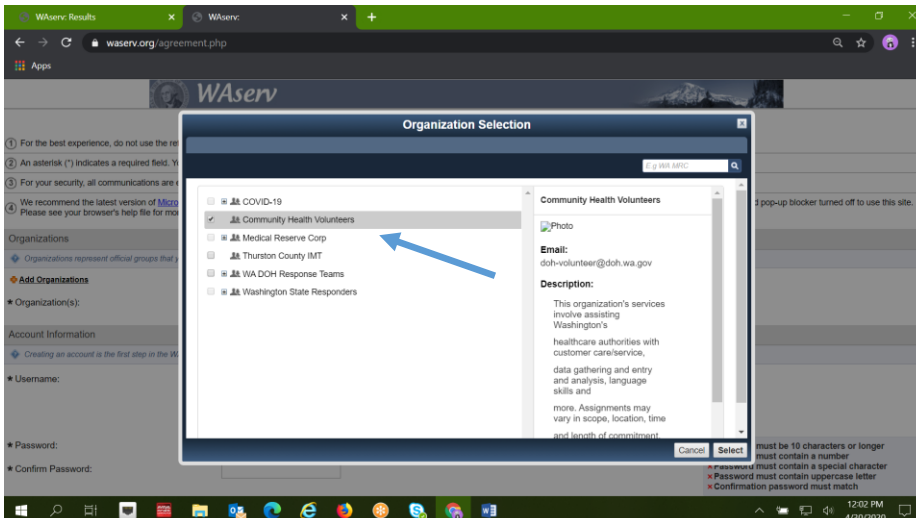
To initiate the self-registration process, please go to waserv.org and select the button:

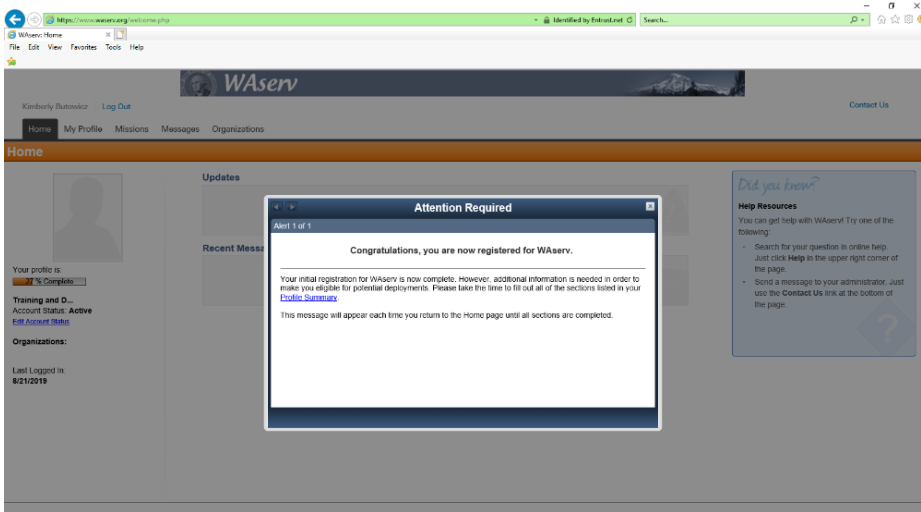
Register for WAserv



Registration on WAserv is a multi-step process. Please take note:

- The system provides guidance and correction during the registration process.
- All asterisked fields (*) must be completed in order to proceed. If you miss a field and try to Save, the missing field(s) will be highlighted and must be completed.
- In the Organizations section, click "Add Organization". Please select "Community Health Volunteers" from the list.





After completing the initial intake fields you will receive a Registration confirmation screen.

In the next steps, you will continue adding information to your profile.

On these screens please do the following:

- Select Non-Medical
- Choose your Occupation
 - Select the closest match, or Other
- Choose your Occupation Professional Status

Once you click Next, you'll be taken to a new WAserv page to provide additional information to your volunteer profile. For each section you will need to select the "Edit" button at the top in order add your information.

In the Occupations section you'll be asked about any credentials you have. If your Occupation carries a Professional License or credential, please include:

- Name on license
- License Number
- Issuing State or Jurisdiction
- Expiration Date

These steps must be completed for each license or credential you have held – Do this by the "Add Another" box on the right.

Also take note of the Trainings and Skills & Certifications sections. Information captured here is helpful in determining appropriate matches for volunteer assignments.

At this point you have met the requirements of the application process.

You may continue to complete the remainder of your profile or log out of the system.

Questions?

Please email: doh-volunteer@doh.wa.gov